**Draft Terms of Reference**

**Working Group 2: Policy development and incentives for scale**

1. **Purpose**

The main purpose of this Working Group is to develop and implement a strategy and workplan to up-scale sustainable and climate-smart rice production at landscape and national levels using the Sustainable Rice Platform’s tools and methodologies as a foundation. This strategy will focus on four areas:-

* 1. Mapping and identification of key stakeholders
  2. Incubation and development of innovative policy options and incentives
  3. Mainstreaming SRP tools and methodologies in national rice polices and strategies
  4. Advocacy in international processes.

The WG will interact with WGI 1 on communication when implementing focus area ‘d’ and with WG 3 on assurance when implementing focus areas ‘b’ and ‘c’. This WG will also liaise with partners involved in the initiative ‘what’s in it for farmers?’ of the 10 Year Framework of Programmes focusing on Incentives for Environmental Services.

1. **Membership**
   1. The WG shall comprise at least 4 members, including as a minimum GIZ, FAO, IRRI, World Bank, World Business Council for Sustainable Development and UN Environment as core members, with at least one global civil society member and one private sector corporate member.
   2. The WG Chair will be appointed by the Advisory Committee.
   3. Except for the Chair, all working group members representing an institutional member of SRP, are invited to serve on a volunteer basis.
   4. The term for all members shall be two years.
2. **Activities of the Working Group**
   1. Review and amend as necessary the Terms of Reference of the Working Group for submission to the Advisory Committee. On approval, the Working Group shall then implement the final TORs, which will subsequently be reviewed on an annual basis.
   2. **Mapping and identification**
      * + 1. Carry out a systematic mapping of potential rice producing countries for larger scale climate and/or GEF funded projects (INDCs as a first step) as well as mapping recent and current successfully-funded efforts on rice.
          2. Prioritize and identify of opportunities for intervention via appropriate implementation mechanisms (GEF, GCF, NAMA Facility etc.) to support policy development and incentivize uptake of sustainable climate smart-practices. SRP members that have accredited status (UN Environment, FAO, GIZ) to be taken into account.
   3. **Incubation and development of innovative policy options and incentives.** 
      * + 1. FAO and UN Environment to convene a workshop on innovative policy options and incentives on Incentives for environmental services at farm, landscape and national levels.
          2. Identify data and metrics needed to develop proxies for demonstrating large-scale impact.
          3. Identify areas and partners to pilot this approach.
   4. **Mainstreaming SRP tools and methodologies in national rice policies**
      * + 1. Foster and strengthen national SRP partnerships with governments at all levels to ensure that the programmes of the Sustainable Rice Platform shape and inform national rice development policies and strategies.
          2. Link private sector businesses with government and the financial sector to create opportunities for collaboration.
   5. **Advocacy in international processes**
      * + 1. Establish a strong SRP presence at high level national, regional and global fora, e.g. Ministerial Round Tables, COP meetings (climate change, food security, SDGs) and global sustainability fora.
3. **Deliverables**

Develop a costed and time-bound work plan for the delivery of key outcomes from Activities b, c and d in Section 3.

1. **Responsibilities of Working Group Members**
   1. Chair
      1. Schedule, prepare and moderate meetings.
      2. Record and distribute meeting minutes to the members.
      3. Liaise with the SRP Coordinator and report on progress to the Advisory Committee.
   2. Members
      1. Actively contribute time, skills and organizational resources to develop, implement, and manage engagement strategies, as well as manage events and contribute intellectually to substantive inputs such as White Papers, policy perspectives and debates.
2. **Meetings**
   1. The business of the working group will generally be conducted by teleconference, webinar or other agreed means.
   2. Meetings will be held a minimum of six times per year, with additional meetings to be arranged as required by mutual agreement among the members.